



**CIMA**<sup>®</sup>

Registered Tuition Provider

## Application form for registered CIMA tuition providers 2020

**Registration fee: £225 per annum.**

After submitting of your application, the details provided below\* will appear on CIMA's website enabling students to find and contact you about course information.

Name of course provider\*

Address line 1

Address line 2

Town/city\*

County

Postcode

Country\*

Telephone (include country code)

Email address for invoicing

Secure website address (ie https:// format)\*

### CIMA course leader

Title

First name

Last name

Job title

Telephone number (include country code)

Email address

CIMA member

Yes  No

If applicable, CIMA contact ID number

### Alternative contact/CIMA course coordinator

Title

First name

Last name

Job title

Telephone number (include country code)

Email address

CIMA member

Yes  No

If applicable, CIMA contact ID number



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## Course details

Please indicate methods of study offered by ticking all relevant options below.

- |                             |                                                        |                                 |
|-----------------------------|--------------------------------------------------------|---------------------------------|
| 1. Full time                | 2. Part time – day/evening/weekend                     | 3. Question based days          |
| 4. Revision (F2F or online) | 5. Distance learning (supported home study with books) | 6. Online classroom/Live online |

## Subject options

Please indicate which levels your college offers by ticking all relevant options below.

- |                    |                      |                             |
|--------------------|----------------------|-----------------------------|
| 1. CertBA          | 2. Operational Level | 3. Management/Gateway level |
| 4. Strategic Level |                      |                             |

## Student numbers

Please indicate the number of students you expect to teach over an annual period (by level) below.

- |                    |                      |                             |
|--------------------|----------------------|-----------------------------|
| 1. CertBA          | 2. Operational Level | 3. Management/Gateway level |
| 4. Strategic Level |                      |                             |

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## Declaration

I confirm, on behalf of the course provider, that I have read and understood the Terms and Conditions of my organisation's registration and that it is our responsibility to report any changes to the information provided here to CIMA with immediate effect.

The information provided in this form is accurate and correct and it is understood that a (minimum) annual fee applies. Additional services and benefits may be offered locally for which an additional fee may be payable.

Form completed by

Job Title

Please return this form to your local CIMA office:

Your first point of contact for any queries:

You can also refer the FAQs on the Tutor webpages for other useful contacts: