

PREPARING FOR YOUR FIRST OBJECTIVE TEST

AT EACH LEVEL OF CIMA'S 2015 PROFESSIONAL QUALIFICATION (OPERATIONAL, MANAGEMENT AND STRATEGIC) THERE WILL BE THREE OBJECTIVE TESTS FOLLOWED BY A CASE STUDY EXAM.

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INTRODUCTION TO THE OBJECTIVE TESTS

The objective tests are 90 minutes long and will be marked by computer. They are available 'on demand' which means that you can enter for an objective test at any time

of the year. Along with your results, you will receive feedback that will be useful in planning and preparing for future exams.

[DOWNLOAD THE 2015 CIMA SYLLABUS](#)



DO I NEED TO RE-SIT A SUBJECT AS AN OBJECTIVE TEST?

If you were unsuccessful in an exam under the 2010 syllabus and now need to re-sit the equivalent subject under the 2015 syllabus you will need to know what the differences are between the two subjects.

The transition guide for each subject tells you the differences between the 2010 and

2015 syllabi. The guides will help you identify any new topics which you will need to study before attempting your objective test.

Transition guides by subject are available to download on CIMAconnect.

STRATEGIC LEVEL

E3

P3

F3

MANAGEMENT LEVEL

E2

P2

F2

OPERATIONAL LEVEL

E1

P1

F1

SITTING A NEW SUBJECT FOR THE FIRST TIME?

Think about how you will study – do some research and make sure the option you choose will suit you and the way you learn best.

- Follow a taught course with a tuition provider.
- Distance learning with [CIMAstudy.com](#).
- Self study with official CIMA text books.

[FIND OUT MORE ABOUT YOUR STUDY OPTIONS](#)



HELPFUL TOOLS:

1. Study and Exam Guide

Our study and exam guides for each subject will give you further useful advice such as:

- How to understand the syllabus
- Exam technique
- How to study

Download your study and exam guides by subject from CIMAconnect.



STRATEGIC LEVEL

E3

P3

F3

MANAGEMENT LEVEL

E2

P2

F2

OPERATIONAL LEVEL

E1

P1

F1

2. Practice questions

Question practice is the best exam preparation tactic, as it will enable you to understand how the theory you have learnt is likely to be tested. Question practice will also highlight any syllabus topics that you are finding challenging so you will

know to allocate more time and resources to these topics.

Objective tests are time-pressured, so when you practice questions make sure that you do some under timed exam conditions.



BUY THE OFFICIAL CIMA EXAM KIT AND OTHER STUDY MATERIAL

3. Try the practice exams

You should familiarise yourself with the format of the objective test exams by looking at our practice exams.

Try one of the practice exams below:

STRATEGIC LEVEL

E3

P3

F3

MANAGEMENT LEVEL

E2

P2

F2

OPERATIONAL LEVEL

E1

P1

F1



IT SKILLS

You don't need high levels of IT skills. The computerised assessments are not intended to be a test in computing and no experience of specific accounting or office software applications is required.

The basic IT skills you have acquired using computers in your education, work or social life will usually be more than adequate.

To submit your answers in the objective test exams you will be required to undertake simple tasks such as using the mouse to select one or more correct responses, "dragging" items to a different area of the screen or entering short, usually numerical, responses using the keyboard.

STILL WORRIED? READ OUR COMPUTER LITERACY GUIDE FOR STUDENTS

CAN I USE A CALCULATOR?

You may use the on-screen calculator during the exam. You can find the computer based calculator within the Pearson VUE practice exam tutorial. Simply [download the tutorial](#)

(installable MSI version) today and start practicing.

Alternatively, you can use a hand-held scientific calculator.

READ THE GUIDANCE NOTE ON HAND-HELD CALCULATORS

HOW TO SCHEDULE AN OBJECTIVE TEST

You can take your objective test at your convenience. Exams are open for scheduling from 9am (UK time) Friday 19 December 2014. The process is simple. Just follow these steps:

1 Log into MY CIMA

Log in with your CIMA contact ID and password, which you receive when you register with CIMA. If you don't know your Contact ID or password, just get in touch and provide us with your full name, date of birth and postcode

- Email us at: cima.contact@cimaglobal.com
- Call your local CIMA office
- Call our main customer contact centre (+44 (0)20 8849 2251)

2 Confirm your details and settle any outstanding payments (if applicable)

Make sure your details are up-to-date on your MY CIMA account. You won't be able to schedule an exam if you have any outstanding payments yet to be made. You can tell us whether you would like to pay for your exam now, or choose to pay for it later.

3 Select 'Schedule your exam'

You'll be transferred to the Pearson VUE website – you won't need to log on again.

4 Schedule your exam(s)

You'll choose the exam you want to sit and go through the payment process (unless you have chosen to pay later). Once this has been processed you'll be transferred back to MY CIMA.

You can also schedule an exam over the phone:

- Call Pearson VUE directly on +44 (0)161 855 7516, or
- Call the CIMA contact centre on +44 (0)20 8849 2251 and they'll request your details then transfer you to Pearson VUE who will schedule your exam and take your payment (unless you have chosen to pay later).

5 Confirmation

Once you have scheduled your exam – whether online or by phone – you will receive a confirmation email from Pearson VUE.



FOR YOUR REFERENCE: CASE STUDY EXAMS TIMETABLE

Once you have completed your objective tests for a level you will want to start thinking about your case study exam. There are four windows a year when you can sit the case study exams. Within each window you will be able to sit your case study exam during a five day period from Tuesday to Saturday.

The case study exams will be held in:

- February/March 2015
- May 2015
- August 2015
- November 2015

	Exam Dates	Exam entry opening	Exam entry closing
Operational case study exam	Tuesday 24 February to Saturday 28 February	Friday 19 December	5pm (UK time) Monday 9 February
Management case study exam	Tuesday 3 March to Saturday 7 March	Friday 19 December	5pm (UK time) Monday 16 February
Strategic case study exam	Tuesday 10 March to Saturday 14 March	Friday 19 December	5pm (UK time) Monday 23 February

Check out the [exam timetable](#) for more key dates including exam scheduling opening and closing times, availability of pre-seen material.

GOOD LUCK WITH YOUR OBJECTIVE TESTS.

