Guide to CIMA in Armenia

Key information

- The full CIMA syllabus contains **15 papers**. This includes the Certificate in Business Accounting and the CIMA Professional Qualification.

- **No time limit** for completion and **four exit levels with designatory letters**:
  - Certificate in Business Accounting - CIMA Cert BA
  - Diploma - CIMA Dip MA
  - Advanced Diploma - CIMA Adv Dip MA
  - Membership – ACMA, CGMA / FCMA, CGMA

- **Certificate in Business Accounting** (entry level) is completed by sitting five computer based assessments taken at local CBA centres any time during the year (C01-C05)*.

- **Operational, management and strategic levels** comprise nine paper-based exams taken in designated exam centres in May and November**.

- **Test of Professional Competence** (final level) combines a case study exam (written or on PC) and practical experience record (to demonstrate three years of work experience).

- Up to six papers can be taken per exam diet. However it is advisable to attempt only two papers in one exam diet. This excludes certificate and strategic levels (all three papers of strategic level have to be attempted in the first sitting).

*If you wish to sit operational or management level exams in May, you must pass all Certificate in Business Accounting exams by 12 March. For November exams, the deadline is 12 September.

**Students entering operational, management and strategic level exams need to register and submit copies of authorised certificates and transcripts by 31 January to be able to enter May exams, or 31 July for November exams.
How to become a CIMA student

- Register online and pay to become a CIMA student and receive a CIMA Contact ID at www.cimaglobal.com/register

- Submit copies of both your degree certificate and transcripts (mark sheet) for all years. If these have been issued in a language other than English, we also require an English translation.

- Documents must be certified ‘as true copies and translations of the original’ by someone who is fluent in both languages. Translation does not need to be done by a professional translator – a non-family member or HR colleague is acceptable.

An example of an appropriate template is:

.................................................................................................................................

Company/private
Name and address
Date

Student Admissions Department
CIMA
26 Chapter St
London
SW1P 4NP

To whom it may concern,

Re: Application for exemptions from the CIMA qualification

I, ____________, confirm that the enclosed documents are true copies and translations of the original degree certificates and transcripts. ____________ is known to me through ____________ and is submitting these documents in support of an application for exemptions from the CIMA qualification.

Yours faithfully,

signed

Name, Job title, contact number/email address
.................................................................................................................................
Fax or email confirmation of payment and authorised copies of original and translation of diploma/transcripts to the attention of student admissions.
F. 8 10 44 870 787 9408
E. documents@cimaglobal.com

Await exemption status (up to 20 working days). You can check the exemptions you are eligible for at www.cimaglobal.com/exemptions

In the meantime, it is advisable to start preparing for C01/C02 as their syllabi form the basis of P1/F1 and will need revision even if you receive exemptions from these papers.

**Studying CIMA**

You can study CIMA by whatever method suits you best: at a local tuition provider; self-study using the official CIMA textbooks; self-study using the official online e-learning system.

**Tuition providers**

Search for accredited tuition providers at www.cimaglobal.com/colleges or view below:

- **IAB Armenia**
  
  T. +37410542311
  E. cima@iabcentre.com
  www.iabcentre.com
  2A Agatangeghosi St
  Yerevan, 0023
  Armenia

**CIMA textbooks**

A full selection of printed study texts and revision kits are available from Kaplan, CIMA’s official publisher. However, study materials are available from other publishers.

- **Kaplan books in UK (Available on iTunes and Amazon)**
  
  T. +44 1132 430 056
  E. distancelearning@kaplan.co.uk;
    lisa.walsh@kaplan.co.uk;
    joanne.holmes@kaplan.co.uk;
    ben.cooper@kaplan.co.uk
  www.financial.kaplan.co.uk
• BPP books in UK

William Glendinning
T. +44 (0)20 8740 2211; +44 (0)20 7786 6836
E. william.glendinning@bpp.com; learningmedia@bpp.com
www.bpp.com/learningmedia

CIMAstudy.com

CIMAStudy.com is the official, interactive study resource from CIMA. It is a dynamic and innovative way to learn and can be accessed anywhere at any time. It includes exam tips, practice exercises, access to qualified experts through email, and forum posts for help with technical queries relating to your chosen course.

www.cimastudy.com

Sitting exams

Certificate in Business Accounting (C01- C05) assessment centres

You can take your computer based assessments for C01-C05 in one of our 5,000 centres worldwide. Find your nearest centre at www.cimaglobal.com/CBA

Need more information?

CIMA’s CIS team can answer any general queries about the qualification, registration process and exam queries.

Chartered Institute of Management Accountants
26 Chapter Street London
SW1P 4NP United Kingdom

T. +44 20 8849 2404 (Direct London number; Russian speaking support)
E. cis@cimaglobal.com
www.cimaglobal.com/cis