Dealing with fraud, corruption and unethical business behaviour is a challenge for all organisations. Regularly we see supposedly well-managed organisations subjected to major embarrassment, financial penalties or even bankruptcy because of unethical behaviour. In spite of a growing wealth of legislation, the most powerful defence against fraud and corruption is still the astuteness and integrity of the people in the organisation.

Our practical and informative training-course provides the knowledge, tools and new “life-skills” to help you and your organisation become more resilient to fraud and corruption.

Your role in preventing fraud and corruption at work

This course is intended for all managers and employees who wish to obtain and use techniques which will help prevent and identify fraud and corruption in their workplace. Typical functions include finance and accounting, HR, administration, IT, sales and sales support, logistics, etc.

Course Objectives:
- To understand the true nature of fraud, bribery and corruption and how it impacts on your organisation
- Understand what types of unethical behaviour are most likely to affect your organisation
- Know what to do to prevent and detect fraud, corruption and bribery, and how to deal with it in the workplace

Learning methods:
This course is highly interactive and incorporates a mixture of case-studies based on realistic incidents and documents, analysis of behaviour and why fraud and corruption happens (using the new CIMA e-drama package), group-work and guided lecture sessions.

Participants will receive a copy of “A Short Guide to Fraud Risk” by the course facilitator, and a copy of the CIMA e-drama “Words in Action.”

Continuing Professional Development:
Delegates have the opportunity to add value to their learning and acquire University credits that equate to a small portion of a degree (10 university credits) with Aston University. To achieve this they need to complete an individual assignment and project report, after the course that applies the knowledge they have gained.

This course is also supported by the Chartered Institute of Management Accountants (CIMA) in terms of CPD credits.

Benefits to you and your business:
This course provides all employees with the skills and tools to help make their organisation more resilient and resistance to fraud and corruption in the future. This will contribute to adding value back and a stronger and more ethical culture in the future.

Course Delivery
Sterling Power Training can deliver dedicated courses at our training centre or at the client’s premises to suit business requirements. The course can be bespoke to incorporate the client’s own strategy, culture and objectives.

Course Dates:
Mar 2012
12-13
Jun 2012
18-19
Sep 2012
10-11

Course Code:
B103

Duration:
2 days

Delegate Cost:
Non-CPD - £400 ex VAT
CPD - £500 ex VAT
*(If the organisation is based in the West Midlands or a public sector organisation).

£700 ex VAT
*(If the organisation is based outside of the West Midlands or a public sector organisation).

Minimum Course Delegates: 10
Maximum Course Delegates: 15

enquiries@sterling-training.com
How do I Register?

Open Courses - How do I register?

Step 1 - Choose a course
Please contact our Training & Administration Team on 0845 686 0123 if you require further information, or wish to check availability about any of the open courses featured in this brochure please contact Sterling Power Training. If you have bespoke requirements please contact our Team and we will arrange for a member of the team to call you.

Step 2 - Booking a course
Call us on 0845 686 0123 and we will provisionally book your place. We will ask you to complete a delegate registration form which can be either e-mailed to you or accessed via our website www.sterling-powergroup.com. Please read through our terms and conditions. Payment arrangements will be discussed with you on the confirmation of booking. Please send the delegate registration form through either of these methods stated below:

By post, to:
Business Development Manager
Sterling Power Training
Utility Management Centre
Belfont Trading Estate
Mucklow Hill
Halesowen
West Midland
B62 8DR

By phone: 0845 686 0123
By fax: 0845 686 4511
By email: scan and send the form to enquiries@sterling-training.com

Step 3 - Acknowledgement
As soon as we receive your registration form we will confirm your place by e-mail and you will receive joining instructions prior to the course date. Payment arrangements will be confirmed.

Step 4 – Cancellations and transfers
Any bookings not cancelled or transferred and the delegate fails to attend the course, the full course fee remains payable. There will be no refund or transfer.

For the cancellation of a booking or transferring to another course there will be no charge providing notification is received at least 21 working days before the start of the course. If cancellation or transfer request is received after this time the full course fee remains payable.

Substitution of a delegate with an alternative is allowed up to four days before the course, although Sterling Power Training Limited must be notified by fax, letter or email.

Any additional costs due to late substitutions must be paid by the client.

Terms and conditions
All prices exclude VAT and accommodation. Prices are valid until December 2012, unless stated otherwise and Sterling Power Training reserves the right to change course dates if necessary.

Courses may be rescheduled if minimum delegate numbers are not met. Terms and conditions apply.

All of our courses receive a full certificate of attendance.

Refreshments
All full day courses include lunch and refreshments throughout the course. Please do let us know if you have specific dietary requirements.