Introduction and review of the three keys to presentation success

- Develop your materials in a mentally and visually logical way
- Leading or participating in the call with confidence
- How can you isolate areas for improvement?

Nervousness as a positive

- Develop material that will have the most effect
- Slide design that draws your audience to your message
- What was your group's take away message?

Forget about your words…what is your voice saying?

- Measuring relevance
- How audiences absorb and retain information
- Developing materials you are comfortable with
- Establish your core message and build around it
- Respect your audience of different backgrounds
- Effective agendas and notes
- The holy

Discover why you can look forward to giving presentations

- Using visual aids to enhance, not hinder
- Present yourself in a way that puts you and your PowerPoint as a support, not a partner
- Simplicity is paramount in design
- Preparing with your audience in mind
- Ways to keep people engaged and interested during
- Establish a rapport with your audience before and during your

Introduction to the three stages of presentations:  Planning, designing/developing and presenting

Pre
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Usage: CIMA SE Asia Sdn Bhd
Lot 1,05, Level 1, KPMG Tower
8 First Avenue, Bandar Utama
47800 Petaling Jaya
Selangor Darul Ehsan

Phone: 03 77 230 231
Fax: 03 77 230 256
Email: jenny.teoh@cimaglobal.com
Website: www.cimaglobal.com

Registration fees

- CIMA students: RM100 (Total fee: RM300, RM200 will be deducted from your CIMA student card)
- CIMA members: RM200 (Total fee: RM500, RM300 will be deducted from your CGMA card)
- Non members: RM900

Registration starts at 8.30am
Fee is inclusive of course materials, tea breaks and lunch.
Payment details: cheque payable to CIMA SE Asia Sdn Bhd

Register your seat with us by 12 Nov 2014, subject to availability of seats.
Kindly remember to bring your CGMA / CIMA Student card.

Registration enquiries
Please forward all enquiries and registrations to:
Ms Jenny Teoh
T. 03 77 230 256
F. 03 77 230 231
E. jenny.teoh@cimaglobal.com